

MINUTES OF THE SOULDERN PARISH COUNCIL MEETING

HELD IN THE OLD CHAPEL

ON 27th March 2025

Present:

Nick Oakhill (NO) CHAIR
John Hoodless (JH)
Neal Ship (NS)
Heidi Dennnison (HD)
Kate Green (KG)
Rob Large (RL)
Cathy Fleet (CF) CLERK

Members of the Public:

Members of the public : Katie Draper

03.25.01 Apologies

No apologies had been received

03.25.02 Declarations of interest

NS declared an interest in the Planning item as a neighbour (felling of trees)

03.25.03 To receive the minutes of the last parish council meeting

The minutes of the parish council meeting held on 27th February 2025 were checked for accuracy and content, agreed as a true record of the meeting and signed by the chair.

03.25.04 Public participation

03.25.05 Clerks Report and Actions from previous meeting

No	Action	Owner	Update
Feb25.01	Co-option of councillors – Clerk to write to Kate and Rob and send required documents	CF	Completed
Feb25.02	Playground- . Clerk to respond to Alan and ask if he would be prepared do a hand-over.	CF	Completed AS in agreement
Feb25.03	Spring Clean – NO to respond to CDC	NO	Completed
Feb25.04	Planning25/00197/F – No to draft response	NO	completed
Feb25.05	Planning, Stonecroft – HD to write to home owner	HD	Draft circulated, amended and agreed to send hard copy to home owner
Feb25.06	Clerk to circulate C/Cllr's report	CG	Completed
Feb25.07	JH to ask Deddington Depot if they will reinstate the disabled parking markings in the car park	JH	Completed – advised to purchase disabled logo from internet and go ahead as no

			regulations exist as private land. NO to action.
Feb25.08	NO to ask Nigel Prickett if he will also cut The Pound	NO	Outstanding.

03.25.06 Co-option of Councillors

The paperwork for Rob Large and Kate Green was completed and they were formally co-opted as councillors. **Clerk to inform CDC.**

03.25.07 Correspondence

- **Appointment of trustee of SUC** – A PC nominated trustee is require due to the resignation of David Blunt. NO suggested 2 residents who could be approached and suggested that he and JH make contact with them and make the suggestion that one of them become a trustee. Meetings will be arranged and a suggestion made to SUC which will be ratified at the next PC meeting.
- HD had received a letter from Valencia requesting information regarding the playground. The letter was read out and answers to the questions provided so HD will respond.
- A WhatsApp had been received from David Blunt regarding pollarding of the willow trees and the costs involved. HD will turn the WhatsApp message into a Word document which will be responded to. **NO to draft response.**
- NO had received correspondence from the owner of the Old School House who is upset about the procedure of granting retrospective planning permission for the extension at The Mullions. NO had met with the residents who had written to Cllr Rogers asking for a contact at CDC and also emailed Cllr McHugh (now resigned) and has also engaged a planning consultant. She was advised to contact David Packford, Assistant Director of Planning CDC.

03.25.08 Co-option of councillor

NS has decided to step down as Councillor thereby creating a vacancy. NS was thanked for his work with the parish councillor and the vacancy will be advertised in due course. A new RFO will be appointed.

03.25.09 Reports from County/District Councillors

There were no representatives from District or County Councils.

03.25.10 Trees by NBW/Ownership of land

The PC had agreed that if agreement is reached on the situation the PC would be prepared to make a donation towards the pollarding of the willow trees. It was agreed to reimbursement costs as long as he agrees that the boundary is as per the map sent to him in the last correspondence and provision of invoices. **NO to draft response.**

03.25.11 Drainage/Flooding/Sewage

JH has requested another walk around with OCC but has had no response. The drain at the bottom of NBW has been reported and the gully was cleaned but it

was decided it needed to be re-built. This was not possible so the drain was filled in by OCC. JH has chased and was asked by the same OCC officer to send photographs which he did along with copies of previous emails. No response has been received.

02.25.12 Highways

03.25.13 Village Upkeep

Spring Clean will take place on 29th March. NO has received all the equipment and volunteers are in place.

03.25.14 Planning –The following planning documents had been received:

[25/00547/TCA](#)

St Josephs High Street
Souldern OX27 7LA

T8 x Almond Tree - fell to ground.
T13 x Apple edible - fell to ground.
NO OBJECTION

Case Officer Assig

[25/00633/TCA](#)

The Village Hall Bovewell
Souldern OX27 7JB

T1 Ash – Pruning requested for insurance purposes on public building. Proposal to crown reduce by approximately 2/2.5 metres in height and laterally to balance. Crown lift to 4 metres in height.

[25/00197/F](#)

The Mullions High Street
Souldern Bicester OX27 7JN

Variation of Condition 2 (plans) of 21/02613/F - Change in the roof pitch and additional stonework to support structural steel
Approved by CDC

Stonecroft, Foxhill Lane - works is ongoing and lorries have made a mess of verges and roads. HD has drafted a letter to the owners of the property, which was approved and will be sent to them

03.25.15 Finance -The following accounts were approved for payment: KG proposed RL seconded Paid by standing order

Payee	Detail	Total £s	VAT	Comments
Cathy Fleet	Clerk Salary	136.66	0.0	
HMRC	(re above)	27.66	0.0	

Invoices to be approved

Payee	Detail	Total £s	VAT	Comments
-------	--------	----------	-----	----------

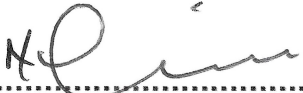
Parish Clerk : Cathy Fleet
Glendale, Duns Tew, Bicester, Oxfordshire
Mobile : 07989 398 838

Kompan	March 25 Playground Inspection	111.36	18.56	
Bank Service Charges		6.00	0.00	

The bank reconciliation was received.

Date of next meetings : last Thursday of the month 7.30pm:

24th April, 29th May, 26th June, 31st July, 28th August, 25th September, 30th October, 27th November

Signed 

Chair, Souldern Parish Council

Date 24.04.25
Chair, Souldern Parish Council

Other matters

VE Day – NO asked if there was any appetite for organising anything in the village. The Choir are planning a sing along in the village hall. It was agreed that there was little interest in arranging any event and it was decided not to do anything.

ACTION LIST SUMMARY

No	Action	Owner	Update
Feb25.07	JH to ask Deddington Depot if they will reinstate the disabled parking markings in the car park	JH	Completed – advised to purchase disabled logo from internet and go ahead as no regulations exist as private land. NO to action.
Feb25.08	NO to ask Nigel Prickett if he will also cut The Pound	NO	Outstanding.
Mar25.01	Clerk to inform CDC of co-option of Rob Large and Kate Green	CF	
Mar25.02	NO to respond to WhatsApp message received regarding pollarding of trees.	NO	